



Board Meeting of European Society for Protective Clothing (ESPC)

**23 May 2016, 12.00-13.00 PM, Çeşme Ilıca Hotel
Hall C**

Participant to the Board Meeting

Chair: George Havenith

Secretary: Eric van Wely

Peter Heffels (BG Bau); Bengi Kutlu (Dokuz Eylul University); Kirsi Jussila (Finnish Institute for Occupational Health); Helena Mäkinen (Finnish Institute for Occupational Health); Jean Leonard (Centexbel); Martin Camenzind (Empa); Simon Annaheim (Empa); Hyeshin Yoon (Katri); George Havenith (Loughborough University), Kalev Kuklane (Lund University)

Minutes of the Board meeting

1. Opening the meeting and notice of the participants
The participants were welcomed and the meeting was opened.
Invitation was extended to Hyeshin Yoon representing Katri South Korea.
2. Election of the chairman and secretary for the meeting
George Havenith accept to chair the meeting, Eric van Wely volunteered to be secretary.

Chair and vice chair of organisation - to represent the ESPC, externally. The proposal is to have the chair representative of the ESPC and the vice chair as organiser of the last meeting.

Proposal to the General Assembly:

Kalev Kuklane - Chair

Bengi Kutlu - Vice Chair (as organiser of the last conference)

3. Approval of the agenda and items suggested by the participants not listed in the agenda.

The agenda was accepted without any changes other than relative to other business to which ESPC funding was added.

4. Approval of the minutes of the 6th general meeting of ESPC
The minutes were approved without any changes
5. Future activities of ESPC
 - 5.1 Publication of the papers of the ECPC 2016

Three times we had JOSE to publish the papers. They no longer do this.

Belgium Brugge papers were planned to be placed on the website of ECPC, but this was not completed.

Journal of Textiles and Engineer in Turkey offered to print 10-20 papers depending on the number of pages. The Magazine representatives are present at the meeting. We would need a person to coordinate, which would be coordinated by Bengi for this session, from the abstract and the presentation to a full report that could be submitted and potential review panel.

Procedure

1. Ask presenters if they would like to submit papers for publication to this Journal (only those that are presenting)
2. If enough papers, Bengi Kutlu will organise a survey of the board members (and journal) to select to top number
3. The selection is put forward for submission and review for the Journal.

Due to the number of cancellation the next organisers could consider to ask registrants to pay before their accepted papers are included into the programme.

6. Next conference arrangements, responsibility, date, place

ESPC organises ECPC conferences every 2 years on even years. The proposal discussed was to have regional (Europe) meetings every 2 years and have in conjunction with one of the regional meetings an international meeting and rotate these international meetings over the different world regions, but have them in different periods of the year (eg. Spring and Fall). Should ECPC go to move to an international meeting? The conclusion from the discussion was to maintain the ECPC meetings every two year and try the international meeting in an alternate year in 2019.

The issue is travelling. Every year the risk of having the same presentations if the sessions are too close to each other. Can we combine different meetings together such as standardisation or EU vertical group meeting?

Proposal

- ECPC organized by Citeve in Portugal in 2018, is suggested to be held in May
- ASPC is proposing a meeting 2019 in Korea, no date yet

Joint ECPC with ASTM is something that would need to be checked as we have heard nothing from them. Need to check if still in order. Eric van Wely check with Anugrah Shaw

7. Any other business

- Funding and bank account – Henk Vanhoutte sent email that it is possible and the conference should have a profit. Bengi Kutlu to confirm profit during the meeting. If so ask Henk Vanhoutte to organise the bank account. A reminder: the purpose of the funding is to promote the ESPC and the ECPC meeting. One of the considerations from the last meeting was to use the funding for example website.

It has been proposed to maintain the funding of ESPC at 5% of the conference fees.

7.1 General Assembly organisation:

- Peter Heffels to open the meeting.
- Election of the proposed of the chair and vice chairs
 - Kalev Kuklane - Chair
 - Bengi Kutlu - Vice Chair organise of last conference
- Proposal of publication of the papers and a presentation from the journal
- Maintain the funding at 5% of the fees for ECPC
- Future meetings
 - o Citeve Portugal in 2018, suggest is be in May
 - o ASPC is proposing a meeting 2019 in Korea, no date yet

8. Closure of the meeting